On the Managed Cluster Service (MCS)

To read and type Korean text on the MCS Macintosh computers you need to set your System Preferences to enable an input menu which will allow you to enter Korean characters using the standard English keyboard.

1. From the Apple Menu (top left) pull down System Preferences > Language & Region.
2. Click the Keyboard Preferences button then the Input Sources tab.
3. A list of installed keyboards and input methods will appear.
4. Click the + button to install more keyboards and select the one you want to add from the list which appears.
5. Click the **Keyboard** tab and check the box by “Show Keyboard and Character Viewers”.

![Keyboard settings](image)

6. Close **System Preferences**.

7. A menu headed by a British Union Flag icon will appear in the top right of the screen. If you click on it you will see the list of input methods that you added in step 4.

**Using the Korean IME (Input Method Editor)**

1. Start up the word-processor application you intend to use and open the document in which you want to type Korean. Position the cursor at the point where you want to enter the first character.

2. Click once on the keyboard menu to drop down a complete menu of the available keyboards.

3. Click on the Korean typing method you wish to use. You should notice that the keyboard icon changes to correspond to the keyboard you chose.

4. If you switch on “**Show Keyboard Viewer**” and change to the same Korean method you should see a virtual keyboard showing the positions of the elements which make up Korean characters. You build up characters by typing the elements in order. The virtual keyboard toggles on and off with the commands “**Show Keyboard Viewer**” and “**Hide Keyboard Viewer**”

5. As you type you should see the appropriate characters appear. Press space to accept a character and place it in the document.

**Viewing Korean on the Web**

Point your browser at a suitable Korean page, such as [http://www.chosun.com/](http://www.chosun.com/)

If the web page has a correct header which tells your browser what character encoding it uses, it should automatically switch to a display of Korean characters. If this doesn’t happen, you can try selecting **Text Encoding** from the **View** menu and experimenting with likely possibilities (e.g. Korean is probable if UTF-8 doesn’t work).

**E-mail**
1. Both Hermes Webmail and Apple Mail can support foreign language email. An alternative would be to send your text as an attachment.

2. Enter the email address to which you want to send your message in the “To:” field (remember this needs to be in Roman letters).

3. Place the cursor in the body of the message and switch to the Korean keyboard.

4. Type your message.

5. You can use Korean characters in the “Subject:” field if you wish, but many email programs will fail to display them correctly when they receive your message. The best thing to do is to experiment to find what suits the people with whom you exchange messages most frequently.

Further Advice

If you have any problems using the MCS for foreign language work or need any further advice, please contact the University Information Services Literary and Language Support specialist on 35029 or by emailing ll-support@uis.cam.ac.uk

© University of Cambridge Information Services, August 2015

Online information about this and other topics can be found at http://www.ucs.cam.ac.uk/e-humanities/lang