Lecture Capture: Small Group/Seminar Participant Consent Form

This document constitutes your consent to participate in and record you at a small group discussion/seminar where all participants may be recorded and the recordings are to made available in the University’s Moodle or other password-restricted intranet/VLE to students on the course of study the discussions or seminars have been prepared for.

Seminar for Lecture/Course/Paper Title:
Seminar Organiser, and email:
Location of Seminar Recording:
Date of Seminar Recording:

I permit the University of Cambridge to make a recording of the small group discussion/seminar, as listed above, and to make that material available to students under the conditions below for the 2019-20 academic year.

I hereby grant to the University of Cambridge ("the University") all the rights necessary, including but not limited to copyright and performer’s rights, to record my participation and presentation material in any media, and make the recording available to students or staff enrolled in the relevant course/paper for their own private study and non-commercial research.

I have familiarised myself with the University’s Lecture Capture Policy, and the Lecture Capture Guidelines - Consents and Copyright and confirm that all material included in the recording of my participation in the seminar will be presented and managed in line with that policy.

I understand that any of my own personal data collected through lecture capture (my image, voice, opinions, etc.) is being processed with my consent, which can be withdrawn at any time (leading to the lecture or lectures being withdrawn from use by students). I also understand that the information provided on this form, and any associated records about my engagement with lecture capture initiatives, will be stored by the University as part of its administration of the service. I am aware that further information about the use of my personal data as a student or guest lecturer/visitor is published in the relevant privacy notice available from https://www.information-compliance.admin.cam.ac.uk/data-protection.

Name of Small Group/Seminar Participant:

Signature:

Phone/Email:

Date: